

**ACCT1046- Accounting for Organisations and Society**  
**Marking Rubric for Individual assignment**  
**Semester 1 2016**

	<b>High distinction 10</b>	<b>Distinction 7.5</b>	<b>Credit 6.5</b>	<b>Pass 5</b>	<b>Below standards 2.5</b>
<b>Title page, and Table of Contents 5%</b>	Title page, and table of contents are provided with an outstanding/ creative format. (Title page must include the title of assignment, student name, student ID, with an appropriate format)	Title page, and table of contents' format show some creativity. (Title page must include the title of assignment, student name, student ID, with an appropriate format)	Title page, and table of contents are attractive, display a clear and formal approach, and meet all the requirements. (Title page must include the title of assignment, student name, student ID, with an appropriate format)	Title page, and table of contents display a formal approach or they only meet the minimum standards. (Title page must include the title of assignment, student name, student ID, with an appropriate format)	Title page, and table of contents provided are below standards. (Title page must include the title of assignment, student name, student ID, with an appropriate format)
<b>Introduction 10%</b>	Introduction is clearly written with very interesting observations within the appropriate word length. (You are required to briefly summarize the following features about the organisation: <ul style="list-style-type: none"> <li>• Very brief history of the organisation;</li> <li>• Structure (e.g. size, number of employees, line of business, locations);</li> <li>• Key words in mission/plans;</li> <li>• Financial and other performance trends;</li> <li>• Concern for social and environmental/sustainability issues.)</li> </ul>	Introduction is written clearly with some interesting observations within the appropriate word length. (You are required to briefly summarize the following features about the organisation: <ul style="list-style-type: none"> <li>• Very brief history of the organisation;</li> <li>• Structure (e.g. size, number of employees, line of business, locations);</li> <li>• Key words in mission/plans;</li> <li>• Financial and other performance trends;</li> <li>• Concern for social and environmental/sustainability issues.)</li> </ul>	Introduction is written clearly, within the appropriate word length. (You are required to briefly summarize the following features about the organisation: <ul style="list-style-type: none"> <li>• Very brief history of the organisation;</li> <li>• Structure (e.g. size, number of employees, line of business, locations);</li> <li>• Key words in mission/plans;</li> <li>• Financial and other performance trends;</li> <li>• Concern for social and environmental/sustainability issues.)</li> </ul>	Reasonable introduction. Requirements are reasonably met. (You are required to briefly summarize the following features about the organisation: <ul style="list-style-type: none"> <li>• Very brief history of the organisation;</li> <li>• Structure (e.g. size, number of employees, line of business, locations);</li> <li>• Key words in mission/plans;</li> <li>• Financial and other performance trends;</li> <li>• Concern for social and environmental/sustainability issues.)</li> </ul>	Introduction is below standards. (You are required to briefly summarize the following features about the organisation: <ul style="list-style-type: none"> <li>• Very brief history of the organisation;</li> <li>• Structure (e.g. size, number of employees, line of business, locations);</li> <li>• Key words in mission/plans;</li> <li>• Financial and other performance trends;</li> <li>• Concern for social and environmental/sustainability issues.)</li> </ul>

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<b>Financial /Economics 20% (Discuss on financial statements of the company)</b>	Financial section is clearly written with very interesting observations within the appropriate word length. Very thoroughly researched, effective use of material; Thorough discussion on financial statements.	Financial section is written very well, with some interesting observations; Well researched, appropriate use of materials; financial statements very well discussed. statements.	Financial section is well-written. Competently researched; good use of materials; good discussion points on financial statements.	Financial section is mainly descriptive with little analysis of issues. Limited research, some materials overlooked or misunderstood; or poor discussion on financial statements.	Financial section is written below standards; research is very limited; failure to identify and discuss relevant issues; argument is lacking or unsound.
<b>Social 20% (Discuss on social responsibility of the company)</b>	Social Section is written very thoroughly. Very thoroughly researched, effective use of material; Comprehensive identification and discussion of social issues; persuasively argued throughout; Clear and logical structure; precise and concise writing.	Social section is written clearly. Well researched, appropriate use of materials; Very good identification and discussion of social issues; argument well developed and supported; some critical evaluation of materials; suitable and coherent structure.	Social section is generally well-written. Competently researched; good use of materials; social issues are identified and discussed appropriately; some arguments may be underdeveloped; reasonable writing, easy to follow.	Social section is mainly descriptive with little analysis of the social issues. Limited research, some materials overlooked or misunderstood.	Social section is written below standards; research is very limited; failure to identify and discuss relevant issues; argument is lacking or unsound
<b>Environmental 20% Discuss on environmental responsibility of the company</b>	Environmental section is clearly written with some interesting observations within the appropriate word length. Very thoroughly researched, effective use of material; Comprehensive identification and discussion of environmental issues; persuasively argued throughout; Clear and	Environmental section is written very well. Well researched, appropriate use of materials; Very good identification and discussion of environmental issues; argument well developed and supported; some critical evaluation of materials; suitable and coherent structure.	Environmental section is well-written Competently researched; good use of materials; issues are identified and discussed appropriately; some arguments may be underdeveloped; reasonable writing, is easy to follow.	Environmental section is mainly descriptive with little analysis of environmental issues. Limited research, some materials overlooked or misunderstood.	Environmental section is written below standards; research is very limited; failure to identify and discuss relevant issues; argument is lacking or unsound

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	logical structure; precise and concise writing				
<b>Conclusion 10%</b>	The conclusion creatively summarizes the ideas, with very interesting observations within the appropriate word length.	The conclusion summarizes the ideas clearly; with some interesting observations within the appropriate word length.	The conclusion summarizes the ideas appropriately, within the appropriate word length.	The conclusion repeats ideas in the Paragraph, or begins new idea.	Conclusion is written below standards; and/or relevant materials overlooked; and/or Writing is difficult to follow.
<b>Referencing 10%</b>	Excellent referencing. All sources (information and graphics) are accurately documented in the desired format. More than 5 reputable sources are referenced. (The report must be fully referenced (in-text) using the Harvard referencing style, and include reference list formatted correctly.)	Very well referenced. All sources (information and graphics) are accurately documented, but a few are not in the desired format. At least 3-4 reputable sources are referenced. (The report must be fully referenced (in-text) using the Harvard referencing style, and include a reference list formatted correctly.)	Good referencing. All sources (information and graphics) are accurately documented, but many are not in the desired format. At least 3-4 reputable sources are referenced. (The report must be fully referenced (in-text) using the Harvard referencing style, and include a reference list formatted correctly.)	Some of sources are not accurately documented. Less than 2 reputable sources are referenced. (The report must be fully referenced (in-text) using the Harvard referencing style, and include a reference list formatted correctly.)	In-text citation or reference list is missing.
<b>Formatting 5%</b>	Creative formatting. All requirements met. (Report format must be used for the written submission. Appropriate headings and sub-headings must be used to structure the report. The following formatting style is recommended: 1.5 line	Formatting shows some creativity, and meets all requirements. (Report format must be used for the written submission. Appropriate headings and sub-headings must be used to structure the report. The following formatting style is	Formatting displays a clear and formal approach, and meets all the requirements. (Report format must be used for the written submission. Appropriate headings and sub-headings must be used to structure the report. The following formatting style is	Reasonable formatting. Formatting meets some requirements. (Report format must be used for the written submission. Appropriate headings and sub-headings must be used to structure the report. The following formatting style is	The report is not formatted appropriately.

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	spacing, 11 point font, minimum 3 cm margin on left-hand side of paper.)	recommended: 1.5 line spacing, 11 point font, minimum 3 cm margin on left-hand side of paper.)	recommended: 1.5 line spacing, 11 point font, minimum 3 cm margin on left-hand side of paper.)	recommended: 1.5 line spacing, 11 point font, minimum 3 cm margin on left-hand side of paper.)	
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*Note: The assignment is worth 30% of the total marks available for this course. The assignment will be initially marked out of 100, and then be converted to marks out of 30.*